

Spill Update

Report Update to Supervisor & Environment Dept.			Environment Dept.		
Refer to <i>Policy EV-05, Hazardous Materials Spill Reporting</i> for more information			Phone: (867) 874-5327 Fax: 1-888-371-9433		
1 Report Date		2 NWT Spill Number and/or Date and Time of Incident			
3 Stage of Cleanup	Cleanup Not Required <input type="checkbox"/>	Cleanup Continuing <input type="checkbox"/>	Cleanup Completed <input type="checkbox"/>		
	Expected Completion Date:	Date Completed:			
4 Initial Action Plan: Describe each step.					
		Y	N	Brief Description	
Step 1: Identify product and hazards		<input type="checkbox"/>	<input type="checkbox"/>		
Step 2: Shut off source of spill		<input type="checkbox"/>	<input type="checkbox"/>		
Step 3: a) Spill containment		<input type="checkbox"/>	<input type="checkbox"/>		
b) Report spill		<input type="checkbox"/>	<input type="checkbox"/>	Supervisor <input type="checkbox"/>	Env. Dept. <input type="checkbox"/>
				NWT 24-hr Spill Report Line <input type="checkbox"/>	
Step 4: Spill cleanup and disposal		<input type="checkbox"/>	<input type="checkbox"/>		
Step 5: Debriefing		<input type="checkbox"/>	<input type="checkbox"/>		
Cleanup Personnel:					
Reported by:		Position:		Location:	
				Telephone No:	
Spill Update reported to (please check boxes):		Environmental Department <input type="checkbox"/>		Supervisor (enter details below) <input type="checkbox"/>	
Reported to:		Position:		Location:	
				Telephone No:	

* Place additional comments and notes on page 2.

** Ensure to note any potential impacts to sensitive human or ecological receptors, and any impacts to offsite areas.

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Additional Comments