

Current State Process Workflow

How to begin:

The Current State Process Workflow chart is completed by gathering input from all representatives of the process and documenting their input from the start of the process until it is completed. To perform this exercise the following will be required:

1. Identify resources which directly work within the Current State Process,
2. Schedule an exercise with those resources,
3. Facilitate an exercise where the following occurs:
 - i. Someone facilitates discussion,
 - ii. Someone develops Current State Workflow Process during,
 - iii. Resources use gathered documentation of the process and internal discussion as benchmarks, and
 - iv. Current State Process Workflow is to be validated by other parties who are users and/or owners of the process.

Essentially the above tasks would be completed with aid from the Continuous Improvement team. Facilitation and understanding of how to lead people through the tool and documenting what is being discussed can be difficult. Please contact someone from the CI team if there are any hesitations creating a Process Workflow!

Example of what a Current State Process Workflow could look like:

